

**0 = Not Relevant**  
**1 = Enables Performance of the Responsibility**

RESPONSIBILITIES	BASIC KNOWLEDGE/CFI						
	G. Departmental Strategy and Tactics	H. Proper distribution and deployment of resources	I. Meet and Confer Committee	J. Inter-City Collaboration	K. Fire/Hazardous Materials Assessment (FHFA)	L. Federal Right-to-Privacy Act	M. Rules promulgated by the Texas Commission on Public Protection Education and Standards
K. Assumes command at emergency Operations incidents (Haz-Mat, cave-ins , aircraft emergencies, extrications, etc.) and direct operations according to one's level or training, until relieved by a superior officer.	K	12.09					
II. Assists with any special projects as assigned by the Senior Captain and District Chief		11.98					
EE. Ensures that the member's Texas Driver's license is current at all times.	EE	11.84					
S. Supervises and participates in Tactical Evaluation and Assignment Planning (TEAP) of buildings, hydrants, and other structures in fire prevention/planning programs.	S	11.54					
Y. Assists in department supervisory and administrative activities.	Y	10.26					
FF. Reports employee changes of address.	FF	9.06					
P. Directs assigned apparatus in fire prevention activities as assigned.	P	8.53					
A. Texas Local Government Code.							
B. Texas Task Force.							
C. Texas Local Government Code.							
D. Texas Local Government Code.							
E. Texas Local Government Code.							
F. Texas Local Government Code.							
G. Texas Local Government Code.							
H. Texas Local Government Code.							
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O. Texas Local Government Code.							
P. Texas Local Government Code.							
Q. Texas Local Government Code.							
R. Texas Local Government Code.							
S. Texas Local Government Code.							
T. Texas Local Government Code.							
U. Texas Local Government Code.							
V. Texas Local Government Code.							
W. Texas Local Government Code.							
X. Texas Local Government Code.							
Y. Texas Local Government Code.							
Z. Texas Local Government Code.							

BASIC KNOWLEDGE OF:		RESPONSIBILITIES		COMMITTEES	
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		G. Departmental Strategy and Tactics.			11.13 1.66
		H. Proper distribution and deployment of resources.			11.13 1.66
		C. Meet and confer continually between the City of Houston and the Houston Fire Protection Association (HFPA).			11.13 1.66
		F. Rules promulgated by the Texas Commission on Environmental Protection, Education and Standards.			11.13 1.66
		E. Rules promulgated by the Texas Local Government Code.			11.13 1.66
		D. Federal Right to Privacy Act.			11.13 1.66
		B. FLSA Laws.			11.13 1.66
		A. 7. Texas Local Government Code.			11.13 1.66
		A. 6. Texas Task Force Response under Protocols.			11.13 1.66

RESPONSIBILITIES	CRITICALITY				
	Criticalities	1	2	3	4
E. Responsible for the safety of HFD members during the performance of assigned duties.	E	21.97			
A. Supervises the emergency response of their assigned apparatus to ensure safe and timely response to alarms.	A	21.51			
B. Reports staffing level to the appropriate supervisor officer in a timely manner.	B	19.48			
U. Maintains a high level of preparedness through knowledge and skills to deal with all possible types of emergencies.	U	18.99			
D. Provides first-line supervision of probationary fire fighters, fire fighters, and engineer/operators involved in the mitigation of emergencies.	D	18.94			
B. Supervision techniques and practices.	B	14.34	14.34		
D. Problem solving techniques.	D	1	1		
E. Firefighting strategy and tactics.	E	17.31	14.42		
C. Allocation of resources and equipment.	C				
B. Training programs.	B				
A. Safety matters.	A				
J. Public information.	J				
I. Budgets.	I				
H. Organizational structure.	H				
G. Quality standards.	G				
F. Legal issues.	F				
E. Firefighters.	E				
D. Apparatus.	D				
C. Equipment.	C				
B. Training.	B				
A. Safety.	A				

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RESPONSIBILITIES	CITIERS					B				
	5.18	3.63	3.15	3.11	2.69	17.31	14.42	14.34	14.34	
C. Sizes-up the scene at emergency medical calls, as a first responder, in order to begin providing needed emergency medical intervention to mitigate the problems encountered within the HFD guidelines.	C	18.66						0	1	1
B. Sizes-up the scene of fire situations in order to employ proper tactics needed to mitigate the problems encountered.	B	18.54						1	1	1
CC. Maintains the station Captain's log while on duty and log any pertinent information about the current day's activities.	CC	17.60					0.4		0.2	0.75
X. Communicates all pertinent information about matters that occurred, while on duty, to one's relief member at the next shift change.	X	17.17					0.4		0.6	0.8
DD. Maintains the personnel records of members assigned to their station and shift.	DD	16.93					0		0.4	0.6
HH. Educates self and subordinates to perform duties and responsibilities of the next higher rank.	HH	16.62					0.8		1	1

RESPONSIBILITIES	CRITICALITY					PRACTICES	
	A	B	C	D	E		
G. Completes required reports and forms.	V	V	16.29	5.13	3.83	3.15	K
G. Provides leadership in the proper placement of hose lines to ensure an effective fire attack, which will confine and extinguish hostile fires in order to prevent, stop, or lessen the loss of life and property.	G	G	16.06	5.13	3.83	3.15	J
G. Provides counseling and maintains discipline for all subordinate members by enforcing and complying with HFD guidelines, rules and regulation, and all applicable City policies.	GG	GG	15.43	5.13	3.83	3.15	I
H. Provides leadership in performing search and rescue operations, which assist victims who may have become unconscious, trapped, lost, or otherwise unable to escape a hostile environment unassisted.	H	H	15.25	5.13	3.83	3.15	H
O. Safeguards all department property from abuse or waste.	O	O	14.60	5.13	3.83	3.15	O

RESPONSIBILITIES	Cultivatives	EVALUATION CRITERIA					Total Score
		A	B	C	D	E	
I. Coordinates activities with other responding crews so that teamwork is accomplished and the emergency is brought under control with minimal effort and resources and in the safest way possible.	1	14.58					
Z. Assists in training new employees.	Z	14.54					
N. Conducts overhaul operations to ensure complete extinguishment of fire, make a final search for victims, and save any property that can be saved.	N	14.22					
J. Secures hazardous areas to provide safety for citizens and emergency personnel.	J	13.95					
T. Directs and supervises general maintenance work in the upkeep of apparatus, facilities, equipment; and grounds around station; supervise minor repairs; washing and drying hose; washing, cleaning, waxing, maintaining and testing apparatus and equipment.	T	13.80					
W. Maintains inventories of all station, apparatus, and equipment.	W	13.59					

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B. Supervision techniques and practices.

D. Problem solving techniques.

E. Firefighting strategy and tactics.

RESPONSIBILITIES	CITY OF HOUSTON POLICE DEPARTMENT				
	A	B	C	D	E
R. Conducts and participates in fire drills, classes in firefighting, EMS, Hazardous Materials, and other emergency service-related subjects on a daily basis to ensure proficiency in HFD Emergency Operations.	R	13.44			
F. Supervises the proper development of an adequate water supply when ordered to do so or fire conditions dictate.	F	12.36			
M. Leads subordinates in returning places that have been involved in an emergency incident to a reasonably safe condition. Checks for structural damage, evaluate the safety of utilities, and assure the continual operation of fire protection equipment such as fire alarms and sprinklers.	M	12.23			
<i>While fighting fire, be alert and observant in order to detect evidence of arson and to protect the scene of any suspected arson incident.</i>					
B. Supervision techniques and practices.	B	14.34			
D. Problem solving techniques.	D	14.21			
E. Firefighting strategy and tactics.	E	17.31			
F. Organization of personnel and equipment.	F	14.49			
G. Identification of risks and hazards.	G	14.62			
H. Risk assessment.	H	14.62			
I. Decision making.	I	14.62			
J. Knowledge of public information media.	J	14.62			
K. Knowledge of fire prevention.	K	14.62			
L. Knowledge of fire investigation.	L	14.62			
M. Knowledge of fire protection.	M	14.62			
N. Knowledge of law enforcement.	N	14.62			
O. Knowledge of public safety.	O	14.62			
P. Knowledge of fire protection.	P	14.62			
Q. Knowledge of fire protection.	Q	14.62			
R. Knowledge of fire protection.	R	14.62			
S. Knowledge of fire protection.	S	14.62			
T. Knowledge of fire protection.	T	14.62			
U. Knowledge of fire protection.	U	14.62			
V. Knowledge of fire protection.	V	14.62			
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Y. Knowledge of fire protection.	Y	14.62			
Z. Knowledge of fire protection.	Z	14.62			

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